CURRICULAM VITAE

SARTAJ FATIMA
Lecturer, K.S.U

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Objective:

Aim to be associated with progressive and growth oriented organization that gives scope to apply my talent and skills with hard work and determination, and to be part of the team that dynamically works towards the growth of the organizations. Also where there are opportunities for career development, motivation and utilization of my skills to excel professionally in Teaching and Research field.

Educational Qualifications:

- Master of Computer Applications (MCA) FIRST DIVISION from Mesco Institute of Management and Computer Sciences, OSMANIA UNIVERSITY INDIA. (2005-2008).
- Bachelor of Science (BSc) FIRST DIVISION from Adarsh Degree College, OSMANIA UNIVERSITY INDIA (2002-2005).

Current Experience & Responsibilities:

- Working as Lecturer in *College Of Business Administration MIS Dept,* King Saud University, Riyadh, and KSA since October 2009 - Present.
- Member of students advisory committee

Research:
Publications:

- Fatima, S. (2014), Multi-cloud computing approaches: International Multidisciplinary Indian Streams Journal, vol, no.12,1-15,issn: 2230-7850(print & online),isrj publishers.
- Fatima,S.,Sajjad,M(2014),New Research approaches in project management: International Multidisciplinary Golden Research Thoughts Journal,vol.3,no.8,1-8,ISSN:2231-5063(print & online),isrj publishers.
- Currently working on E-Commerce & CRM research papers.

Research Interests:

- Network Clouding by Virtual Private Network
- Multi Cloud Computing
- Electronic Business and CRM
- Storage Area Networking (SANs)
- Retail Management (CRM)
- Project Management in IT
- Project Management – New Approaches

- I also worked as SQL Admin for the development of the web portal www.helpjee.com (FREE Online Classified Ads)

Teaching:

- Delivering lectures to groups of students and using advanced teaching techniques to inspire and motivate them for higher level qualifications and then employment.
- Responsible for organizing lectures and supervising seminars and tutorials.
- Providing mentoring, advice and support to students on a personal level.
- Actively leading class discussions and encouraging debates.
- Involved in the set up of exams and the marking of results.
- Being aware of curriculum developments and industry developments.
- Ability to maintain high standards of achievement, behavior, discipline and punctuality amongst students.
- Guiding students in their *Lab Session*, comparing Lab session with Real Time environment while developing the application in their respective subjects.
- Guiding students in their Practical lab Session. Keeping Record of students with respect to their subject and year they belong.
- Understanding Student Psychology while programming and defining their solution.

Management:

- Managing students by providing guidance and feedback to help them strengthen their skills and knowledge base.
- Involved in devising future plans to remain student focused.
- Able to contribute to the intellectual life and debate of an academic organization by conducting research which will enhance its reputation as a research-led teaching institution.
- Willing to take responsibility for the quality of teaching delivered and to make necessary changes to improve quality and maintain standards.

Previous Experience:

- Worked as Lecturer in *Farah Institute of Computer Sciences*, Affiliated to Osmania University, Hyderabad. Since June 2008-October 2009.
- Having experience in conducting Lab External Exams as when intimated by the university
- Guiding students in their *Lab Session*, comparing Lab session with Real Time environment while developing the application in their respective subjects.
- Grooming student in different technology to meet *global requirement*.
- Participated in seminar conducted by association of colleges on the topic *Current Trends in IT* and role of faculty in mentoring students in their endeavor.
- Experience in *valuating university* subject paper.
- Laboratory Instructor: Department of Computer Science, guiding students for .Net Projects.
- Guiding students in their Practical lab Session. Keeping Record of students with respect to their subject and year they belong.
- Understanding Student Psychology while programming and defining their solution.
- Conducting seminars for syllabus topics. In Power point Presentation for easy understanding of the concept. Grooming students in different technology to meet Global Requirement.

- Worked as a "Mathematics Lecturer" for 3 years at Intermediate Level.
- Worked as a "Computer Science Lecturer" for 2 years at Undergraduate Level.
- Worked as a "School Assistant" at High School for 5 years.

Industrial Experience:

Najsoft pvt Ltd.USA.Based Organization-
- Here I was deputed from our college to participate in project, and implementing those ideas in our college, such that students can be aware of technology.
- For span of nearly one year I was getting guidance from Najsoft in DOT Net Technologies.
- Here I was implementing my knowledge regarding .NET 2.0 Technologies(C#.Net, VB.Net, Asp.Net) with back end RDBMS concept SQL Server2005, MYSQL.

Subjects Specialization:

Computers and Business:
- Cloud computing
- E Business(MIS 437)
- Enterprise Resource Planning(MIS 354)
- Project Management in Information Technology(MIS 460)
- Management Information System (MIS 201)
- Decision Support System
- Business Information System
- Selected Topics in MIS
- Networking and Communications
- Database Management System
- Information Technology
- Advanced DBMS
- System Thinking (T205)
- Web Programming(HTML,DHTML)
- Mobile Communication
- C++ Programming
- Java Concepts
- DOTNET(C#.Net,VB.Net,Asp.Net)
- Microsoft Office

Mathematics:
- Probability Statistics
- Operation Research
- Quantitative Techniques
- Accounting& Financial Management
- Algebra and Coordinate Geometry
- Calculus

Courses Taught and Currently Teaching:

- MIS 437 E Business
- MIS 354 Enterprise Resource Planning
- MIS 460 Project Management in Information Technology
- MIS 201 Management Information System

Conferences, Workshops and Seminars Attended:

- First conference for the Colleges of Business Administration Universities of the Gulf Cooperation Council :The role of business schools in the context of contemporary challenges and issues
- Using and Writing Cases in Business Administration
- Review & Development of Cases
- How to prepare The new Course Report Workshop
- Research skills in Databases
- Qualitative Research
- Attended seminars organized by the Department.

STRENGTHS:

- Innovative, enthusiastic, hardworking, sincere and always intending towards success.

- Ability to work independently and in a group, ability to deal with all levels of management in a professional manner

- Good interpersonal skills, commitment, result-oriented with a quest and zeal to learn new technologies and undertake challenging multiple tasks. Communication skills.

PROJECT #1:

Title	Remote Session Player
Client	NF- Trans Management, Malaysia
Technologies	VB.NET,ASP.NET,C#,MS Access
Duration	4 Months
Organization	CMTES Informatics Limited
Role	Developer

PROJECT DESCRIPTION:

NF-TRANS MANAGEMENT is an educational institution providing the proper utilization of memory, education in mind mapping, in short called as MRMP.The organization doesn't look at any particular age group for admission into this programmed. It provides online sessions for students who join the organization either for regular classes or correspondence. An online facility to simulate the classroom sessions having Audio, Video and the corresponding test spoken synchronized with speech. In addition other sessions that contains static information which would have otherwise been viewed by regular students as slide or PowerPoint presentations. Authorized students can login and either the simulated sessions or static sessions.

PROJECT: #2

Title	CalStateRelo-Manage information about the entire Customer's of CalStateRelo Services.
Client	Cal State Relocation Services INC., California, US.
Technologies	ASP.NET,C#,AJAX,JavaScript,Crystal Reports ,MYSQL
Duration	3 Months
Organization	Najsoft
Role	Developer

PROJECT DESCRIPTION:

Cal State Relocation Services is a real estate and mortgage company that prides itself in providing high quality realty and financial services to its clients. This project is complete real estate service provider from home shopping to mortgage processing, home rental and actual moving. Buying a home can be complex and stressful but with our Cal State Project, it can be a fun and exciting experience whether you are looking to buy or sell by using the project Admin can allot the brokers will make sure that you get the best deal for your property. With this services there is a strong network of mortgage lenders, we can find the loan program that is best for your unique need. This project offer flexible program at the most flexible user interface. This project including second mortgages home equity loan, and loans. And to complete your relocation this project provides efficient and reliable moving services to ensure fast and hassle-free move

PERSONAL DETAILS:

Date Of Birth	25th December,1984
Gender	Female
Marital Status	Married
Languages	English, Arabic, Hindi, Urdu, Telugu.
Nationality	Indian
Current Residential ADDRESS	Riyadh,KSA