

Dhafer Albishi

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Education

MA in Teaching English as a Second Language
University of Central Oklahoma, Edmond, OK, the United States of America
Anticipated 12/2017
Grade-Point Average: 3.91 (on a scale of 4.0)

Advanced TESL Courses

Linguistics	TESL Methodology	Test Evaluation Bilingual ESL
Classroom		
TESL Grammar	Second Language Acquisition	ESL in Content
Areas		
TESL Practicum	Portfolio in TESL	Foundation of Educational Research

BA in English Language and Literature
Imam Muhammad Bin Saud Islamic University, Riyadh, Kingdom of Saudi Arabia
Anticipated 1/2012
Grade-Point Average: 4.17 (on a scale of 5.0)

Awards and Honors

Full Scholarship from Kingdom of Saudi Arabia- King Saud University (2013- Present)
The University Principle's List- University of Central Oklahoma (Spring 2017)
The University Principle's List- University of Central Oklahoma (Fall 2016)
Dean's List- University of Central Oklahoma (Spring 2016)

Employment

2018- Present
King Saud University, Riyadh, Saudi Arabia
Teaching Assistant
Teach English Skills 1001 at Riyadh Community College-King Saud University for adult students with intermediate proficiency level reading, writing, listening, speaking, and grammar.

Summer 2018
International Academy for Training, Riyadh, Saudi Arabia
English Trainer
Taught English speaking skill for adult students with low-intermediate proficiency level in summer 2018 for one month.

Spring 2017
The Language Company (TLC), Edmond, the USA
Student-Teacher
Taught English skills, reading, writing, listening, speaking, and grammar, to English as second language (ESL) learners for one semester.

2012-2015
King Saud University, Riyadh, Saudi Arabia
Teaching Assistant
Taught English 110 at RCC-KSU for adult students with intermediate proficiency level reading, writing, listening, speaking, and grammar.

3/7- 6/7 2012
Al-Fanar Company, Riyadh, Saudi Arabia
Administrative Assistant
Completed all administrative tasks including:

Completed an administrative tasks including.

- Translation and localization of contracts and other important document.
- Prepare and type emails other correspondence.
- Interpret at meetings and special events.
- Proficient at Microsoft Office.

2011-2012

Saudi Arabian Scouts Association, Riyadh, Saudi Arabia

Interpreter and Translator

The Association is the national Scouting organization of Saudi Arabia. It participates in most regional and international Scouting activities. They contribute financial assistance generously to help Scouting in less fortunate countries.

Interpreted and Translated between Arabic and English and work with international clients.

Spring 2011

Al-Nuzha middle school, Riyadh, Saudi Arabia

English Teacher

Taught English grammar for seven-grade students.

Conferences and Courses Attended

9th Language and Linguistics Students Conference- University of Central Oklahoma

Presenter: Presented “Relative Clauses for ESL/EFL Learners” November 2017

34th Annual Multicultural Education Institute- University of Central Oklahoma

Planning Committee: Assisted the committee members to plan the conference.

Presenter: Presented “Teaching ESL Learners with Different Background Cultures” March 2017

Interpreter and Translator in Teaching English in Saudi Arabia Conference at Imam University

May 2012

Interpreted and translated between Arabic and English for international speakers.

Training and Professional Courses

- Producing Interactive Lessons through Adobe Captivate, King Saud University, Riyadh, KSA (2018)
- Management of Learning Environment, King Saud University, Riyadh, KSA (2018)
- Total Quality Management in Higher Education Institution, King Saud University, Riyadh, KSA (2018)
- Using Social Networks in HE Teaching, King Saud University, Riyadh, KSA (2018)
- The National Institutes of Health Web-Based Training Course at the University of Central Oklahoma, USA (2017)
- Six Sigma Greenbelt Training in Norman, USA (2016)
- Set up and Correct E-Assignment in Riyadh, KSA (2015)
- Creation and Dissemination of Electronic Content in Riyadh, KSA (2015)
- English Course at Center for English as a Second Language- Tucson, USA (2013-2014)
- Attending Undergraduate Phonetics Class- University of Arizona
Attended undergraduate Phonetics class for eight weeks (2014).
- Body Language Training in Riyadh, KSA (2013)
- Be Prepared for the Labor Market Training in Riyadh, KSA (2011)
- Excellent Management Skills Training in Riyadh, KSA (2011)
- Islamic Finance for Small Businesses Training in Riyadh, KSA (2011)
- Excellence in Customer Service Training in Riyadh, KSA (2010)
- The Skills of Career Success Training in Riyadh, KSA (2010)
- Accounting of Sales Course in Riyadh, KSA (2010)
- Computer Application Diploma in Riyadh, KSA (2009)
- English Language Course Level 3-5 at Saudi British Center in Riyadh, KSA (2007)

Volunteer Posts and Social Services

- Translation Committee member at Riyadh Community College- King Saud University, Riyadh (2018- present)
- Coordinator of the Center of Learning Resources at Riyadh Community College- King Saud University, Riyadh (2018- present)
- The president of TESL Graduate Student Organization at the University of Central Oklahoma (2017- 2018)
- Vice President of TESL Graduate Student Organization at University of Central Oklahoma (2016- 2017)
- Senator of Saudi Student Association at University of Central Oklahoma (2016- 2017)
- Treasurer of Saudi Student Association at University of Central Oklahoma (2016- 2017)
- A member of the Volunteer Organization of Hand by Hand (2016-2017)
- Secretary in Professional Trainer Program in Riyadh Organized by Sports Authority (April 2012)
- Secretary in Information System Program in Riyadh Organized by Sports Authority (Feb 2012)
- Participant in Education by Entertainment in Hafof Organized by Sports Authority (Jun 2012)
- Participant in Social Service Program in Tabuk Organized by Sports Authority (May 2011)
- Participant in Sophisticated Manners Program in Riyadh Organized by Sports Authority (Nov 2010)

Language Proficiency

- Arabic
- English