Quality Matters Course Format Chart

	ONLINE COURSE	BLENDED/HYBRID COURSE	FACE-TO-FACE COURSE
Mix of Delivery Modes	■ Few F2F meetings, if any, are held.	■ Approximately 25% to 75% of the course occurs F2F. ■ Significant portions of the course are delivered both online and F2F. ■ Seat time is reduced to reflect the proportion of the course delivered online.	■ 100% of the course occurs F2F in regularly scheduled sessions. ■ The course meets synchronously at one or more sites.
Face-to-Face	■ F2F meetings are typically limited to orientation or capstone events. ■ The course may include F2F proctored exams. ■ Learners have little or no expectation of meeting the instructor F2F.	■ F2F meetings may include but are not limited to lectures, active learning sessions, learner-centered discussions, group-work projects, presentations, posters, demonstrations, performance art, movies, laboratory experiences, and assessments.	■ Learners have F2F interaction with their instructor on a regular basis throughout the course.
Online	■ The entire course is mediated by technology.	■ Portions of the course are mediated by technology. ■ Learners can gain an understanding of the overall structure and requirements of the course online.	■ Technology, if used at all, is supplementary. ■ The course may include use of a learning management system and extensive Internet-based reading/research assignments and online discussions.
QM Review Process	■ The QM Rubric is applied to the online course.	■ The QM Rubric is applied to the online portion of the course. ■ F2F components of the course are not directly evaluated. ■ Only content, instructional materials, activities, support materials, etc., included or referenced in the online course or via an electronic course portfolio are considered in the QM review.	■ The QM Rubric is not currently designed to evaluate F2F courses, even those that extensively use course management tools for syllabus and assignment distribution, discussion, submission of assignments, grading, etc.