

HW #2: Work Charting

Homework Requirements:

1. For the real life job you have chosen and reported in homework number one, select one of the tasks performed under that job, fully describe it (story format comprehensive enough to produce the required charts), and represent it using the following charting techniques:
 - a. Flow process chart
 - b. Worker and machine process chart (you don't have to measure times; just show relations)
2. Calculate the worker's productivity on the chosen task.

Instructions:

1. This is a group assignment (maximum 2 students in each group).
2. This homework will be graded for:
 - a. thoroughness of task description,
 - b. thoroughness of breaking down the chosen task into work elements,
 - c. accuracy of representing these work elements using the two proposed charting methods, and
 - d. compliance to homework requirements, and report organization.
3. Watch out for spelling and grammar mistakes.
4. Refer to course policies for guidelines on assignments submission.

Hint:

You may do some background check on the task you are to choose to get a sense of what to expect from your real life worker.