

Personal

Name Areej Makki Al-Juhani – amaljuhani@ksu.edu.sa.

Academic Qualifications:

- PhD student, Education Administration, "Women's Studies in Higher Education", University of Reading, 2015-2019.
- Master Degree in Education Administration, King Saud University 2010
- Bachelor Degree in "Islamic Studies" Al-Jouf University 2004.

current occupation

Lecturer in the College of Education- Department of Educational Administration - King Saud University since 1433 until now.

Experiences in King Saud University :

- • Head and coordinator of the Community Service Unit for humanitarian colleges for one year
- Head of student activities at the College of Education for two years
- Head of student activities in the Department of Educational Administration for two years.
- Editor-in-Chief of the Educational Leadership Magazine issued by the Department of Educational Administration

Previous Experience

- Collaborating lecturer in Department of Special Education- King Saud University (teaching the educational administration and supervision course) for a year and a half.
- Secretary of the Dean of the College of Education at Al-Jouf University for two years, in addition to supervising the committee of Student Activities in the college for two years and arranging a charity book fair.
- Coordination and follow-up of many edited books: Education in a Changing World and The Revelations Series.

Technical

Qualifications

- Computer course in Data and Word processing for six months
- Computer proficiency, designing of presentations and use of photoshop software

Research and studies during the Master's period

- "The Current application of Six Sigma by the Colleges Directors at King Saud University".
 - "Development of Economic Values of the Third Year Secondary schools students in Riyadh".
 - "To What Extend Educational Supervisors Takes Advantage of Sources of Information in Scientific Researches in Riyadh Schools"
 - "Specialized researches in the financing of education and the productive school".
 - Preparation of many reports and applied visits in Educational Supervision and Educational Administration.
 - Preparation training course material, title: "Development Team Building Skills of the Schools Principals in Riyadh Girls Schools (Trainer and Trainee training materials).
- Master Degree Title**
- The Reality of the Application of Knowledge Management at King Saud University, from the Viewpoint of Post Graduate Studies Female Students"

Skills, experiences and cultural activities:

- ❖ Editing book- in 2006- on the scientific miracle of Quran, as the first personal experience in editing and publishing.
- ❖ Preparing a free of charge electronic course on strategic planning (planning with scenario) for 3 days on the forum of King Saud University.
- ❖ Create an electronic classroom in the university forum to communicate with students throughout the week and exchange information, views and ideas about the course.
- ❖ Provided many topics in self improvement.
- ❖ Organized a book fair.
- ❖ Develop positive attitudes for using technology through my electronic practices and communication with female students.
- ❖ Publication of various cultural articles and academic in several sites and newspapers.

Achievements in student activities and community service:

- Develop an advanced annual plans that contain enrichment aspects for female students.
- Organizing the work of the community service for one year

with a specialized team, and coordinating with the Ministry of Social Affairs, and supervising more than thirty workshops besides working on agreements with charity organization and supporting groups. Also introducing a new vision for organizing the work through preparing the college members directory to serve them in volunteering and help them to reach the beneficiaries.

Supervised several academic websites including:

- - The Arab University- Kuwait Branch (Department of Self Development and Improvement)
- King Saud University Forum (supervisor of academic dialogue and developer of graduate studies) 2011-2013

Personal Skills

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- Ability to influence others and meet the public.
- Listening skills.
- Self-reliance.
- Team leadership.
- Ability to conduct training in the administration field

Interests

- Reading in Philosophy and Education.
- Traveling, meditation and cultural exchange especially knowledge.
- Writing (prose - articles - dialogue topics).
- Interested in media and audio and video production