**C.V**

**♣ Personal Details:**

**Name: Adeebah Mohammed Sulaiman Alayed
Gender:** Female
**Status:** Married
**Nationality:** Saudi Arabia
**Address:** 33 Avenue Mohamed ibn Yasar - Mohammadia district - Riyadh
**Postal Address:** PO. Box 2455 Riyadh 11451
**E-mail:** ADALAYED@KSU.EDU.SA Or AAL-AYED@HOTMAIL.COM
**Date of Birth:** 12/3/1410 H 11/10/1989 AD.
**Languages**:
1 - Arabic (mother)
2 - English spoken and written (very good)

**♣ Education:**

**Educational Qualifications:**

* King Saud University 2017, Master of Science in Finance (MSF).
* King Saud University 2011, Bachelor Degree in Accounting.
* English Language Diploma from the Institute of the University of Central Florida, 2013.

**♣ Training Courses:**

1 - Training in accounting company Al-Tayyar, Tourism and Aviation for two months.
2 – Inventory course training center for female students at King Saud University for 10 hours.
3 - A workshop entitled Entrepreneurship from the Prince Salman Center for Entrepreneurship / King Saud University.
4 - Presence of the Saudi International Accounting Conference II.
5 - Voluntary work in accordance with the required material (cost accounting 2) during the last Term House memorization of the Koran.
6) business administration certification from the University of Nova Southeastern in Orlando , 2013

 (The Title of Whit Belt in Lean Six Sigma Excellence)

7) Attendance the first conference for business administration of Gulf Universities (16/2/2014)

8) seminar attendance the title of “ Finance Market, selectiveness and asset management ” by the Investment Club at King Saud University in 25/2/2014.

**♣ Personal Skills Summary:**

* Fully proficient in the use of computers in the field of specialization.
* Fluency in spoken and written English.
* Social and can be easily adapted to new environments.
* Capable of creating strong relationship between colleagues during work.
* Ability to handle work pressure, trying to complete my duty in enjoyable way.
* Speed learning, understanding and perception.
* The desire to work seriously to achieve desired goals at work.
* Desire of Development.

**♣ Hobbies:**

Sports, travel, cooking.

**♣ Position Sought:**

TA in the Department of Financial Management / Faculty of Business Administration.

**♣ Future Ambitions:**

Complete my studies in the upper area of specialization to serve this beloved country of effective and timely participation in one of the prestigious educational institutions in the field of academic and research, such as King Saud University.

 قراءة صوتية للكلمات