

## SARA ALMUAITHIR

I have almost a decade of experience in the Accounting field and Governance consultations as well as Supervising senior Accounting students in the cooperative training course in the Big four Accounting firms , banks, finance and insurance companies, accounting and finance departments in various governmental and private sectors such as the Ministry of Finance, the Ministry of Foreign Affairs, General Authority of Zakat and Tax , the Industrial Development Fund, the Real Estate Development Fund, Tadawul And Capital Market Authority.

I believe my education, skills , commitment and passion for numbers have enabled me to become a highly effective accounting and Auditing professional and make me an ideal woman to embark on a journey to enhance both the accounting and auditing profession together with developing the role of women in the Kingdom of Saudi Arabia.

### EXPERIENCE

Riyadh  
2012 - Present

#### Lecturer of Accounting *King Saud University*

-Teaching Accounting modules:  
Principles of Financial Accounting.  
Principles of Cost Accounting .  
Intermediate Accounting I and II .  
Computer in Accounting .  
Internal Auditing.

-Supervising students in Cooperative training course and working in several committees at the department, college and university level, such as the Quality Committee, the Scientific Research Committee, the Documentation and Statistics Committee, the Quarterly Examination Committee and the Academic Advising Committee.

Riyadh  
2011 - 2012

#### Investment Performance Analyst *Riyadh Capital*

-Understand pricing trends and adequacy that will impact reserve estimates.  
-Monitor and examine profitability at a granular level.  
-Monitor rate, exposure, retention, new, lost business changes.  
-Analyze cost/severity and utilization/frequency data using spreadsheets and databases.  
-Review, organize and analyze statistical data.  
-Support analysis of risk exposures, stress testing, and assessment of prospective solvency.  
--Assist with project management.

### CONTACT INFORMATION

#### Email

sarahalmuaiter1@gmail.com

#### Address

Riyadh, Kingdom of Saudi Arabia

#### Phone

~~050 555 5555~~

### SKILLS

- Problem Solving.
- Public Speaking.
- Teamwork Skills.
- Active Listening
- Negotiation.
- Decision-making.
- Interpersonal Skills.
- Critical Thinking.
- Adaptability.
- Team Management & Leadership.
- Strategic planning / Analysis.
- Financial Analysis.

### LANGUAGES

Arabic.

Mother tongue

English

Advanced

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## EDUCATION

Cardiff ,United Kingdom.  
2016 - 2017

● **Master of Science in Accounting and Finance.**  
*Cardiff University.*

Thesis Title:  
"A Critical Investigation into the Determinants  
of Capital Structure in the Uk Companies "

Riyadh  
2008 - 2011

● **Bachelor e in the field of Accounting with first class  
honour GPA(4,87 out of 5)**  
*King Saud University.*

Was selected as the Ideal Student of the Accounting  
Section as well as  
the ideal student of the college of business  
administration .

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## COMPUTER SKILLS

- Microsoft Office (Word - Excel - PowerPoint - Access)
- SAS (statistical analysis system )
- Microsoft project .
- Eviews Software for financial analysis and forecasting.

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## PROFESSIONAL MEMBERSHIP

- Member of Saudi Organization of Accounting and Auditing.
- Member of Saudi Association of Accounting.
- Member of Saudi Association of Internal Auditing .

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## ACHIEVEMENTS

Conducted a large number of seminars, lectures, and training  
courses at the Saudi Accounting Association, the Entrepreneurial  
Platform (Riyadeyat), the Deanship of Skills Development, the  
Deanship of Library Affairs at King Saud University and the Student  
Vision Realization Club.

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## PUBLICATIONS

I have contributed to numerus journals , magazines such as : Maal ,  
AlWatan ,Leaders and Rowad Alamal . And TV channels like  
ALArabiya and ALEkhbariya discussing women empowerment in  
the Accounting field.

<https://maaal.com/author/1369/>

[http://www.davidpublisher.org/index.php/Home/Article/index?  
id=40554.html](http://www.davidpublisher.org/index.php/Home/Article/index?id=40554.html)