

# Munirah Alothman

Teaching Assistant

## WORK EXPERIENCE

Nov 2019  
Present -

### Teaching assistant

King Saud University

Riyadh-Saudi Arabia

I help the faculty members in the department through the tasks:

1. Attend all meetings when required by Prof. Dr.
- 2 . Adequate preparation for any task assigned by a unit leader, for example preparing the sample for solutions and explaining them to students in separate lectures.
- 3 . There is my e-mail address to give to the students, and immediately respond to the e-mail of the query.
- 4 . Student Marking Task—The work is easy enough to prepare and plan.
- 5 . Assessment of any student and develop his skills to collect grades.
- 6 . To be proactive in obtaining advice and guidance in preparing the educational program from the unit commander. So what issues are you facing in regards to this (eg if the unit leader rarely responds to messages) the teacher and the repeater coordinator should be contacting in order to solve them.

May 2019  
Nov 2019

### Business intelligence analyst

Advanced Electronics Company Limited

Riyadh-Saudi Arabia

I worked on analyzing the company's data for each department and converting the data into charts present numbers and ratios, updating daily basis in the Qlik Sense program.

## EDUCATION

2014  
2018

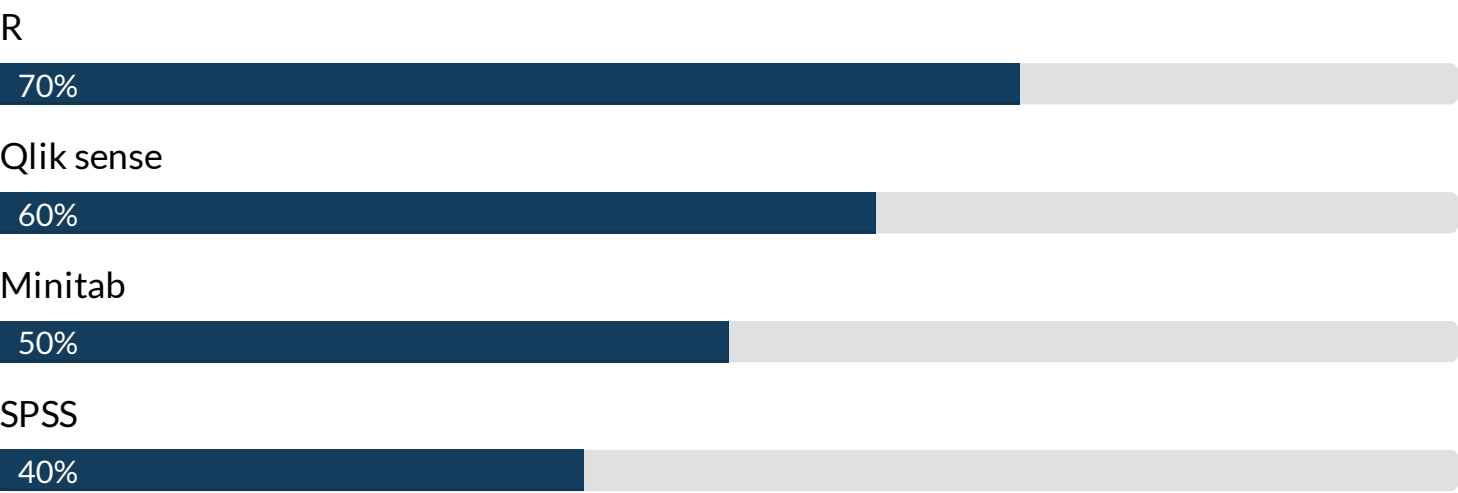
### Actuarial & Financial Mathematics

King Saud University

Bachelor's degree

GPA : 4.92/5

## PRACTICAL SKILLS



## COURSES

Data Analysis & Business Reporting Reqniques

Business Intelligence

Effective University Teaching

Media Tameen Program (EXPERT)

Risk Management & Saudi Insurance Market

R Programming

Risk Based Supervision

E-Marketing Skills

munirakhalid1997@gmail.com

966509598120

Saudi Arabia-Riyadh-almalqa-13526

Saudi

27-01-1997

## LANGUAGES

Arabic  
English

