Khalid Alarifi

Riyadh, Saudi Arabia, +966502222929, k.alarife@gmail.com

EDUCATION

Master of Business Information Technology	**Mar 2018 - Mar 2020**

College of Computing and Digital Media, DePaul Univer§sity, Chicago, United States
- GPA 3.93 of 4.00

Bachelor of Management Information Systems	**Jun 2008 - Jan 2013**

Business Administration College, King Saud University, Riyadh, Saudi Arabia
- GPA 4.52 of 5.00

EXPERIENCE

Teaching Assistant at Management Information Systems Department	**Dec 2014 - Dec 2015**
Business Administration College, King Saud University, Riyadh, Saudi Arabia	**Jun 2020 - Current**

Assistant Strategy Analyst	**Nov 2013 - Nov 2014**

ELM Company, Riyadh, Saudi Arabia
Strategy and Planning Department
- Executed ELM organization-wide strategy.
- Aligned business units and department's strategy under ELM's corporate strategy.
- Contributed to creating & maintaining the Balance Score Card (BSC) for ELM and its units.
- Participated in establishing new KPIs & PIs for ELM corporate and business units.
- Supported the creation of the quarterly BSC report that is presented to the top management.

Privacy and Security Officer	
ELM Company, Riyadh, Saudi Arabia	**May 2013 – Oct 2013**

Governance and Security Department
- Conducted weekly privacy & security awareness sessions for new employees.
- Created privacy & security policies and procedures.
- Managed privacy & security awareness campaigns.

Trainee	
Saudi Stock Exchange, Riyadh, Saudi Arabia	**Sep 2012 - Dec 2012**

Risk Management Department
- Participated in developing and updating information security policies & Conducted security auditing.
- Contributed in implementing and maintaining ISMS ISO 27001.

CERTIFECATES

User Experience Design (5 Days)	**Feb 2021**
Alkhaleej Training and Education, Riyadh, Saudi Arabia	

The Effective Facilitator (5 Days)	**Feb 2014**
Leadership Strategies Institute, Riyadh, Saudi Arabia	

Business Model Generation, Risk Based Performance Management & Process Alignment (5 Days)	**Oct 2013**
ShiftIN Partners, Riyadh, Saudi Arabia	

Information Security Management Systems (ISMS) Lead Implementer (5 Days)	
The British Standards Institution, Riyadh, Saudi Arabia	**Jun 2013**
- Met the training requirements and passed the written examination and continuous assessment.

Business Process Management Professional (5 Days)	**Mar 2013**
BPTreinds Associates, Riyadh, Saudi Arabia	

Programming Language ASP.NET	**Mar 2013**
Students Skills Development Center at King Saud University, Riyadh, Saudi Arabia	

Microsoft SharePoint	**Feb 2013**
Students Skills Development Center at King Saud University, Riyadh, Saudi Arabia	

Project Management Professional (PMP), Basic Course (6 Days)	**Jan 2013**
Dar al-Riyadh Training Center, Riyadh, Saudi Arabia	

Oracle Database PL-SQL	**Nov 2012**
Students Skills Development Center at King Saud University, Riyadh, Saudi Arabia	

Information Security Management Systems (ISMS) Lead Auditor   (5 Days)
The International Register of Certificated Auditors (IRCA), Riyadh, Saudi Arabia
- Met the training requirements and passed the written examination and continuous assessment.