KING SAUD UNIVERSITY

COLLEGE OF BUSINESS ADMINISTRATION

Course Syllabus

Second Semester 1438-1439

    -----------------------------------------------------------------------------------------

Course prefix:  413 MGT, Course title: Organizational Leadership

       Credit Hours: 3

Course Schedule: Sun, Tue. (1-1.50 am)

Room Assignment: Room 16

Instructor: Dr. Saad Alotaibi

Office Location: 51

Office Phone:4674319   Office Hours: MW (11-12)(12-1)

E-mail: [**leadership413@yahoo.com**](mailto:leadership413@yahoo.com)

1. **Course Description**

This course will focus on how leaders influence others (individuals and teams) to achieve organizational goals. The course seeks to expose students to multiple theories of leadership. The course will examine how leadership has been defined and studied as well as how it is exercised in business contexts. Case studies will be used to explore how actual leaders portray or challenge the theories. The similarities and the contradictions of different views of leadership will be explored.

1. **Specific Objectives**

Upon completion of this course students should:

I. Understand how the leadership function contributes to the management of people and organizations.

II. Develop insight into the theories and concepts associated with effective leadership.

III. Pinpoint some of the key concepts you will need to become an effective leader and manager.

IV. Understand varying viewpoints on leadership, leadership competencies and leadership roles.

V. Develop leadership skills you can apply outside of the classroom.

1. **Textbooks**

**Richard L. Daft (2016). The Leadership Experience. Sixth Edition. Cengage Learning. USA.**

1. **Methods of Instruction**

Course will consist of lectures, class discussion, textbook assignments, students’ presentation, discussion of cases, videos analysis, two tests and final examination.

                     Have allassigned text reading completed priorto class and be prepared to discuss the chapter topics.

**CALENDER OF READING AND WRITTEN ASSIGNMENTS**

|  |  |  |
| --- | --- | --- |
| **session** | **Topics** | **Assignment** |
| **Week1** | **The Nature and important of Leadership** | **Read Ch.1, and Text Questions** |
| **Week2** | **Trait, Motives, and Characteristics of Leaders** | **Ch.2 and Text Questions** |
| **Week3** | **Charismatic and Transformational Leadership** | **Ch.3 and Text Questions** |
| **Week4** | **Leadership Behaviors, Attitude, and Styles** | **Ch.4 and Text Questions** |
| **Week5** | **Contingency and Situational Leadership** | **Ch.5 and Text Questions** |
| **Week6** | **Leadership Ethics and Social Responsibility** | **Ch.6 and Text Questions** |
| **Week7** | **Test ONE** | **Test One** |
| **Week8** | **Power, Politics, and Leadership** | **Ch.7 and Text Questions** |
| **Week9** | **Influence Tactics of Leaders** | **Ch.8 and Text Questions** |
| **Week10** | **Developing Teamwork** | **Ch.9 and  Text Questions** |
| **Week11** | **Motivation and Coaching Skills** | **Ch. 10 and Text Questions** |
| **Week12** | **Test two** | **Test** |
| **Week13** | **Creativity, innovation, and Leadership** | **Ch. 11 and Text Questions** |
| **Week14** | **students’ presentation** |  |

1. **Methods of assessment**

Students are expected to attend all class sessions, participate in all class activities, complete exams as scheduled, and turn in all assignments on time.

• Readings - Your role will be to read the assigned materials and be prepared to discuss information when required. Lessons will be based on chapters 1 through 11 contained in the textbook

• Quizzes – There will be 6 quizzes throughout the course. These quizzes will take place in lessons 1, 3,4,5, 7, and 11

• Exams -Two exams and a comprehensive final exam are planned for this course. Exams may entail true/false, multiple choice, or short answer questions. There will be no makeup exams without prior approval.

• Each student will be required to read a biography of a noted Leader. These should be biographies of leader. You will then submit a 12-15 page paper in which you analyze the leader’s traits, characteristics, philosophy, etc. using the book as an analytical framework. Further guidelines will be given during class.

**SKILL ASSESSMENT PROJECT**

Each student will be required to complete a leadership skill assessment. The components must include the following:

1. Each chapter of the text contains at least one *Leadership Self-Assessment Quiz*which is actually an instrument to assess some dimension of your leadership skills. You are to complete all of them in the chapters assigned for reading. Because it is important that the assessments be completed before you read the chapters in order to get accurate results, they must ALL be completed prior to the second class night. Be sure to keep a copy for yourself as you will need it for the next parts of the assignment.

2. At the end of the semester, you are to write an analysis of your leadership traits, motives and skills using the results of these instruments. Only instruments which were turned in may be used in the analysis and you are not to change your answers as the semester progresses. Obviously, if you do not have all the instruments included in your final analysis your grade on the paper will suffer. Your paper must also include a personal development plan for improving areas which your assessments point to as areas for improvement.

1. **Grading - Criteria:**

The course involves a substantial amount of reading and writing. You are expected to attend every class, to have materials in advance, and to be prepared to discuss them. Attendance will be taken each class and points assessed at the end of the course. Assignments must be submitted on the date due or they will be considered late. Students experiencing problems should contact me prior to or following class to set up an appointment

|  |  |
| --- | --- |
| Item | Grade |
| Assignments/Quizzes | 5 |
| Leader’s presentation | 5 |
| Leader’s  biography | 5 |
| Articles Summary | 5 |
| Test one | 20 |
| Test two | 20 |
| Final | 40 |
| Total | 100 |