**PSU Academic Integrity & Syllabus Acknowledgement Form**

**2017-2018 -Term 172**

*The purpose of this form is to ensure all faculty members and all students are aware of the stated expectations. All faculty members should read the statement below to their students at least once and have students complete this form during the first two weeks of class. Thereafter, the original signed forms should be submitted to the department secretaries by* ***Thursday, 1st February 2018.*** *A copy of this form should also be kept in the faculty member’s course portfolio. Thank you for completing this form as required.*

**Course: Instructor:**

**Section: Term: 172**

**Instructor’s Signature:**

**Date Submitted to Department Secretary:**

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*I have received and read the syllabus for this course. I acknowledge the syllabus was distributed during the first week of class. The course outline/syllabus was made clear to me. I understand the course learning outcomes; I am expected to achieve by the end of this course. The assessment tasks and their criteria were made clear to me. I am aware of the dates for all exams and required assessments. I have been informed of my instructor’s scheduled office hours. I understand plagiarism, cheating, and other forms of academic dishonesty are prohibited.*

***Plagiarism*** *can be defined as unintentionally or deliberately using another person’s writing or ideas as though they are one’s own. Plagiarism includes, but is not limited to, copying another individual’s work and taking credit for it, paraphrasing information from a source without proper documentation, and mixing one’s own words with those of another author without attribution. In addition, buying a paper or project, or downloading a paper from the Internet, and submitting them as your own are also plagiarism.*

*The* ***penalty*** *for academic dishonesty in all academic works including assignments, projects, quizzes, major and final exams will be failure, academic suspension or even dismissal from the university, according to university bylaws and policies.*

 *I also understand that my instructor will give me feedback on all assessments within one week of submission. My instructor will give me my total out of* ***20%*** *by* ***Sunday 18th March 2018****. My instructor will give my total out of* ***60%*** *before* ***Monday, 30th April 2018*** *or by* ***Tuesday,1st May 2018*** *only for the courses which have project submission in the last week****.*** *Moreover, I understand it is my responsibility to visit my instructor’s scheduled office hours for clarification on any matter regarding this course and/or if I need additional help to ensure my academic success.*

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**2017-2018 -Term 172**

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| ***Student ID*** | ***Name (Print)*** | ***Signature*** | ***Date***  |
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