

KING SAUD UNIVERSITY
COLLEGE OF APPLIED MEDICAL SCIENCES
DEPARTMENT OF HEALTH REHABILITATION SCIENCES
PHYSICAL THERAPY PROGRAM
2012

HOSPITAL MANAGEMENT & ADMINISTRATION (RHS 423)
COURSE REPORT

**Form of The National Commission for Academic Accreditation &
Assessment**

COURSE REPORT

Institution: King Saud University.
College/ Department: College of Applied Medical Sciences / Department of Rehabilitation Health Sciences – Physical Therapy Program.

A- Course Identification and General Information

1. Course title and code: Hospital management & administration- RHS 423.
2. Section: NA
3. Year and semester: 2012, Fall semester
4. Location: Main Olisha campus

B- Course Delivery

WEEK	DATE	TOPIC AREA	NOTE(s)
1	5-9-2012	Course overview. Course syllabus review & sign. <i>Students write expectations from RHS 423 course.</i>	
2	12-9-2012	MANAGEMENT IN HEALTH CARE: -Transition from patient care to management. -Mentoring. -Large Health-care Organization. -Management of other Health-care settings -Mid-level Managers. -People management. -A manager's sense of perspective. -Horizontal communication. -Vertical communication.	

WEEK	DATE	TOPIC AREA	NOTE(s)
3	19-9-2012	<p>HEALTH-CARE ORGANIZATIONS AND PHYSICAL THERAPY:</p> <ul style="list-style-type: none"> -Organizational culture. -Intercultural communication in organizations. -In-groups & Out-groups. -Organizational Socialization. -Effects of socialization. -Organization. -The work in different organizations. -The future of organization. -The structure of health-care system. -Other health-care organization. -Educational organization. -Other Physical Therapy organization. -contemporary issue in health-care organization. 	
4	26-9-2012	<p>LEADERSHIP, MANAGEMENT, AND PHYSICAL THERAPY:</p> <ul style="list-style-type: none"> -Leadership. -Defining leadership. -Lateral leadership. -Management. -Innate ability to manage. -Competing values framework of management. -The final word. 	National Day
5	3-10-2012	<p>RESPONSIBILITIES OF THE PHYSICAL THERAPY MANAGER (1/3):</p> <p>RESPONSIBILITIES FOR VISION, MISSION, & GOAL SETTING</p> <ul style="list-style-type: none"> -Visions. -Mission statements. -Broader health-care mission statements. -Value statements. -Goals settings. -A manager's responsibility. <p>RESPONSIBILITIES FOR POLICIES & PROCEDURES</p> <ul style="list-style-type: none"> -Basic principles of polices & procedures. -Policies versus procedures. -Policy & procedures template. -A manager's responsibility. 	
6	10-10-2012	1st MIDTERM EXAM	

WEEK	DATE	TOPIC AREA	NOTE(s)
7	17-10-2012	Interview with Physical therapist manager	Review Exam Paper & Marks
	24-10-2012	HAJJ HOLIDAY	
	31-10-2012	HAJJ HOLIDAY	
8	7-11-2012	<p>RESPONSIBILITIES OF THE PHYSICAL THERAPY MANAGER (2/3):</p> <p>STAFFING RESPONSIBILITY:</p> <ul style="list-style-type: none"> -Staff Mix. -Job Descriptions. -Compensation costs. -Staff recruitments and hiring. -Productivity. -Evaluation of staff performance. -Staff development. <p>RESPONSIBILITIES OF PATIENTS CARE:</p> <ul style="list-style-type: none"> -Managing professionals. -Utilization management case management. -Quality care. -Patient satisfaction. 	Report due
9	14-11-2012	<p>RESPONSIBILITIES OF THE PHYSICAL THERAPY MANAGER (3/3):</p> <p>RESPONSIBILITY FOR RISK MANAGEMENT:</p> <ul style="list-style-type: none"> -Hazard risks -Reputation risks. -Operation risks. -Human capital risks. -Identifying risks. <p>LEGAL & ETHICAL RESPONSIBILITIES:</p> <ul style="list-style-type: none"> -Legal concerns of managers. <p>COMMUNICATION RESPONSIBILITIES:</p> <ul style="list-style-type: none"> -Oral communication. -written communication. 	

WEEK	DATE	TOPIC AREA	NOTE(s)
10	21-11-2012	MANAGEMENT IN SPECIAL PHYSICAL THERAPY SETTINGS (1/2): -Management issue in Long-term Care. -Management issue in outpatient centers.	
11	28-11-2012	2nd MIDTERM EXAM	
12	5-12-2012	MANAGEMENT IN SPECIAL PHYSICAL THERAPY SETTINGS (2/2): -Management issue in Inpatient hospital & health system.	Review Exam Paper & Marks
13	12-12-2012	Current care service in Saudi Arabia.	
14	19-12-2012	Current care service in Saudi Arabia. <i>Review Students Expectation for RHS 423</i>	
15	26-12-2012	POSTURAL PRESENTATION	
16	2-1-2013	Revision	
17	9-1-2013	FINAL EXAM	
18	16-1-2013	FINAL EXAM	

2. Consequences of Non Coverage of Topics:				
Topics (if any) not Fully Covered	Significance of Lack of Coverage	Possible Compensating Action Elsewhere in the Program		
non	non	non		
3. Effectiveness of Planned Teaching Strategies for Intended Learning Outcomes set out in the Course Specification.				
Domains	List Teaching Strategies set out in Course Specification	Were these Effective?		Difficulties Experienced (if any) in Using the Strategy and Suggested Action to Deal with Those Difficulties.
		No	Yes	

a. Knowledge	<ul style="list-style-type: none"> · Lectures using audio-visual presentations. · Active learning techniques. · Individual assignment for searching for data about pre-assigned topics. · Article discussion. 		√	Limited resources in form of textbooks.
b. Cognitive Skills	<ul style="list-style-type: none"> · Implement cognitive skills-based assignment. (Case presentation and/or article discussion) 		√	None
c. Interpersonal Skills and Responsibility	<ul style="list-style-type: none"> · Open discussion. 		√	None
d. Numerical and Communication Skills	<ul style="list-style-type: none"> · Students are required to submit their case presentation report in word doc. 12 font size and Times New Roman font type. · Students are required to present their case presentation and/or article based topics using power point presentation program. 		√	None
e. Psychomotor Skills (if applicable)	Interaction with Mrs. Huda Alawes (clinical director at King Fahad medical city).		√	None

4. Summarize any actions you recommend for improving teaching strategies as a result of evaluations in table 3 above.
More self-directed learning is required to enhance the reading and comprehension skills of the students.

C. Results

1- Number of students starting the course: 24

2-Number of students completing the course: 24

3. Distribution of Grades (If percentage marks are given indicate numbers in each 5 percentile group)

GRADE:

A+ = 6

A = 10

B+ = 7

B = 3

C+ = 0

C = 0

D+ = 1

D = 0

F = 0

4. Result Summary:

Passed: 24

Failed: 0

Did not complete: 0

Denied Entry: 0

5. Special factors (if any) affecting the results: None

6. Variations from planned student assessment processes (if any): None	
a. Variations (if any) from planned assessment schedule	
Variation	Reason
Non	Non
b. Variations (if any) from planned assessment processes in Domains of Learning	
Variation	Reason
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7. Verification of Standards of Achievement:	
Method(s) of Verification	Conclusion
Double checking of 10% of final exam paper by department colleague was practiced to verify the students' results.	The marking of the colleague was identical with the marking of the course instructor.

D. Resources and Facilities

1. Difficulties in access to resources or facilities (if any): <ul style="list-style-type: none"> · There is limited number of Physical therapy management sites. · Lack of textbooks and periodicals. 	2. Consequences of any difficulties experienced for student learning in the course:
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E. Administrative Issues

1. Organizational or administrative difficulties encountered (if any): None	2. Consequences of any difficulties experienced for student learning in the course: None
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F. Course Evaluation

1. Student evaluation of the course: (Attach Survey Results if available)	
a. List the most important criticisms and strengths For the time being there is no course evaluation as the course is not linked with the instructor edu gate.	
b. Response of instructor or course team to this evaluation NA	
2. Other Evaluation: NA	
a. List the most important criticisms and strengths	
b. Response of instructor or course team to this evaluation	

G. Planning for Improvement

1. Progress on actions proposed for improving the course in previous course reports:	
Actions proposed in the most recent previous course report(s)	State whether each action was undertaken, the impact, and if the proposed action was not undertaken or completed, give reasons.
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2. Other action taken to improve the course this semester/year
1. Resource session
2. power point presentation on targeted topic by group of students

3. Action Plan for Next Semester/Year		
Actions Required	Completion Date	Person Responsible

<ol style="list-style-type: none"> 1. More application of active learning techniques. 2. Include practical topics in a laboratory sessions. 	End of Spring semester 2013	Course instructor
4. Recommendations to Program Coordinator (if Required): Non.		

Name of Course Instructor: Mrs. Mai A. ALDERA.

Signature: _____ **Date Report Completed:** December 31st 2012.

Received by Program

Coordinator _____ **Date:** _____