

Introduction to the Community Pharmacy Clinical Governance Assessment

The individual information supplied in the clinical governance assessment will be kept confidential and will only be published in a summarised and anonymised form (unless you give written consent).

The assessment consists of three parts.

1. Community Pharmacy Clinical Governance Assessment

One form must be completed for every pharmacy. The Pharmacy Superintendent or Proprietor Pharmacist is responsible for the accurate completion of this form. The Superintendent/ Proprietor Pharmacist may delegate this task, but will still be responsible for the information given on behalf of the pharmacy.

The form has a section for the name and address of the pharmacy and eight sections numbered A to H. Each section should be completed as fully as possible. There is a further section at the end for any additional information or comments.

2. Community Pharmacy Clinical Governance Assessment - Pharmacist's Continuing Professional Development

Each pharmacist regularly working in the pharmacy must complete this form. This includes pharmacists working full-time, part-time or as a regular locum. A regular locum is a pharmacist who regularly works in the pharmacy (on average at least one day per week throughout the year), but does not have a staff position in the pharmacy.

The forms are designed to remain in confidence and names and addresses are not required. However, it is the responsibility of the Superintendent Pharmacist or Proprietor Pharmacist to ensure that these forms are completed and that the details are correct.

3. Community Pharmacy Clinical Governance Assessment - Additional Services

Additional forms are available for pharmacies that provide the following non-core services:

- Health screening
- Domiciliary oxygen services
- Needle and syringe exchange
- Instalment dispensing
- Services to residential and/or nursing homes

These cover specific issues about these services.