



**APPLICATION FORM  
FOR PROMOTION OF FACULTY MEMBERS**

Department of :

College of:

**PART ONE**

**Resumé (Curriculum Vitae)**

Name:                      First                      Father                      Grandfather                      Family  
\_\_\_\_\_

Nationality: \_\_\_\_\_

For those on contract with the University:

Contract Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Hijra                      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Gregorian

Contract Type:                       Personal                       Other

Employed in another country?                       Yes                       No

If yes, Name the Employer: \_\_\_\_\_

Current Academic Rank: \_\_\_\_\_

Date of Promotion to or Appointment in Current Academic Rank:

Day                      Month                      Year                      Hijra  
   \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_  
   \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_                      Gregorian

Applying for the Rank of:                      Associate Professor:                                            [   ]

   Professor:                                            [   ]

Did you apply for this rank before?                       Yes                       No

If yes, how many times did you apply for this rank?

Academic Council – Application Form for Promotion of Faculty Members

Information on previous times: (if any)

Number of Academic Council Meeting : \_\_\_\_\_

Academic Year: \_\_\_\_\_ Date:     /     /     Hijra

Number of Academic Council Meeting : \_\_\_\_\_

Academic Year: \_\_\_\_\_ Date:     /     /     Hijra

Applicant's Academic Degrees:

**B.A./B.Sc.**

University: \_\_\_\_\_ College: \_\_\_\_\_

University Location (City/State/Country): \_\_\_\_\_

Date of Obtaining Degree:     /     /     Hijra                     /     /     Gregorian

**M.A./M.Sc.:**

University: \_\_\_\_\_ College: \_\_\_\_\_

University Location (City/State/Country): \_\_\_\_\_

Date of Obtaining Degree:     /     /     Hijra                     /     /     Gregorian

Master's Study Method:   Courses             [    ]  
   Thesis                 [    ]  
   Both                    [    ]

Title of Master's Thesis (if any): \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

**Ph.D. or (Fellowship):**

University: \_\_\_\_\_ College: \_\_\_\_\_

University Location (City/State/Country): \_\_\_\_\_

Date of Obtaining Degree:     /     /     Hijra                     /     /     Gregorian

Title of Ph.D. Dissertation: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

Applicant's Major and Minor: \_\_\_\_\_



Academic Council – Application Form for Promotion of Faculty Members

B) Papers Submitted to Academic and Specialized Conferences Which Have Been Refereed and Published in Full in the Conference Proceedings:

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

C) Papers Which Have Been Refereed and Published or Accepted for Publication by University Research Centers:

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

D) Refereed Books Which Include Textbooks, Scientific References, Edited Classical Books, and Translated Books::

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

E) Patents:

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

F) Creative Works::

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

**PART THREE**

Research Work Not Submitted for Consideration for Promotion: (Only to be mentioned without enclosing):

A) Papers Published Prior to Obtaining the Ph.D. (if any):

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

B) Papers Extracted from Master’s or Ph.D. Theses (if any):\*

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

\* In the event that no papers extracted from Master’s or Ph.D. Theses are included in the research work submitted for promotion, please check here [  ].

C) Other Unrefereed Works:

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

D) Papers Published While Working as Assistant Professor: (for those applying for promotion to Full Professor rank)::

– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_  
– \_\_\_\_\_

**PART FOUR**

Employment and Administrative History. (Dates should be specified by: D/M/Y)

- ) Employment History (in Descending Order—Last Given First):

— \_\_\_\_\_  
— \_\_\_\_\_

- ) Administrative Assignments (in Descending Order):

— \_\_\_\_\_  
— \_\_\_\_\_

- ) Scholarships and Awards (if any):

— \_\_\_\_\_  
— \_\_\_\_\_

**PART FIVE**

Participation in Conferences, Symposia and Other Activities:

- ) Participation in conferences and symposia other than those mentioned in PART TWO/B. Please give names, dates, places, and your mode of participation in them:

- A) Conferences:

\_\_\_\_\_  
\_\_\_\_\_

- B) Symposia:

\_\_\_\_\_

- ) Other Activities:

- A) Membership of Scientific Associations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- B) Committees:

\_\_\_\_\_

- C) Councils:

\_\_\_\_\_

- ) University and Community Service:

\_\_\_\_\_

**PART SIX**

**TEACHING LOAD**

Teaching Load for the last four academic years including the semester in which the Faculty Member is applying for promotion: (Information on teaching load and others should be checked by the Department Chairman. Summer Term is excluded).

Semester: \_\_\_\_\_ Academic Year: \_\_\_\_\_ / \_\_\_\_\_ Hijra  
**Course** **Cr. Hrs.**

**(Please enclose)**

Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Hijra  
\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Gregorian

**PART SEVEN**

**For official Use Only**