



## Course Time Table

**Course Name: Communication skills (3 Hours)**

**Book Name: " Means of communication"**

**Author Name: Dr.Rakan Habib**

No	Week	Unit
1	1 <sup>st</sup>	Introduction to communication skills
2	2 <sup>nd</sup>	Concepts of communication
3	3 <sup>rd</sup>	Concepts of communication
4	4 <sup>th</sup>	Communication process
5	5 <sup>th</sup>	Elements of the communication process
6	6 <sup>th</sup>	Elements of the communication process
7	7 <sup>th</sup>	Elements of the communication process + <b>First exam</b>
8	8 <sup>th</sup>	Communication models
9	9 <sup>th</sup>	Communication models
10	10 <sup>th</sup>	The art of communication
11	11 <sup>th</sup>	The art of communication
12	12 <sup>th</sup>	The art of communication + <b>Second exam</b>
13	13 <sup>th</sup>	Training in communication
14	14 <sup>th</sup>	Training in communication
15	15 <sup>th</sup>	Training in communication
16	16 <sup>th</sup>	<b>Final exam</b>

**Teacher of the course: Abdallah Ammar HINDAOUI**