

Article XIII
KSU Fellowship Examination Committee

Section 1 - General Information

King Saud University Fellowship Examination Committee is one of the Committees of the ORL Department that is directly involved and has the responsibility in the King Saud University Fellowship's Final Examination for its Candidates.

It entails the examination preparations including the selection of its Examiners and the preparation of the examination materials to be used and all other aspects with regard to the Examinations.

Over the years, External Examiners (from U.S.A.-NewYork, Germany) were invited to share their valuable contributions to the examination-exposure wise in different styles/forte of the concerned Examiners that test the ability of the Candidates and measures their competence.

The Final Examination of King Saud University Fellowship is conducted on the 2nd Saturday of October for the Written Examination and the coming Tuesday of the same week will be the Final Oral/Clinical Examination yearly and/or otherwise specified and rescheduled by the Committee itself and/or by the Department.

The venue will be in King Abdulaziz University Hospital's premises – Lecture Room, Level 2 of Building 2.

Section 2 – Committee's Affairs and Responsibilities

The major responsibilities of the Committee include the examination material preparations, invitation of Examiner(s) including External Examiner(s), preparation of examination results. While, other related task in relation to the Committee's scope of responsibilities includes, allocation of the Examiner(s) to each Examination Committee, preparation of the communication to be sent particularly the communication to the Head of the Department for any approval to its Board Members and in all the affairs concerning the Fellowship.

All these concerns are being discussed in their meeting particularly the selection of Examiners that is discuss 10 months earlier prior to the examination date and its material preparations.

In connection to the preparation, as per the Department's resolution, each year, all Teaching Staff of the Department are obliged to furnish the Committee the required MCQ and OSCE for the Unit's Question Bank so as to have an essential number of

questions. It is likewise approved that a total of 150 questions will be supplied by all the Teaching Staff of the Department per academic year.

Though, this does not necessarily mean that all of these solicited questions will be the official material to be used. The Committee has the responsibility as well to sort and consequently approve these questions in relation to the Committee's setted rules with its Resolution # 5-3 that questions are classified as follows.

- 50 % - Intermediate
- 30 % - Easy
- 20 % - Difficult

Section 3 - Types of Examination

a) Written

- There are 2 sets, 1st set will be administered in the morning at 9:00 a.m. until 12:00 noon and the 2nd set will be in the afternoon from 1:00 p.m. to 3:00 p.m..
- Format as modified by the Examination Committee as of academic year 1427-1428 (2006-2007) is short answer questions.

b) Oral

- 4 Committees are there for a respective field - Otology, Rhinology, Larynx and and Pharynx and Principles of Surgery-Head and Neck
- 2 Members per Committee
- 20 Minutes allotted time per Committee (10 min. @ Examiner)
- 10 marks are allocated per Committee

Section 4 - Eligibility and Criteria

Candidate(s) should pass the Promotion Examination (Graduating Batch of the Combined KSUF and Saudi Board Training Program) to be able to sit in this Finals as well as to complete his/her logbook.

While, Candidate(s) who will be taking the KSUF Finals must pass the KSUF Written Examination (50%) to be eligible in taking the Oral, if Candidates garnered less than 50% as stipulated, he/she will be considered failed.

Section 5 - Examination Rules & Computation of Marks

- a) As a general rule, to be eligible for entry for this finals, the candidate(s) must
1. complete satisfactorily the training Program in ORLHNS
 2. Pass successfully the annual (promotion) Examination
 3. Complete logbook
- b) The passing mark is 70%, 69 % is the border mark, while the failure mark is 68 % or less.

For the past years, the Department is adopting the Close Marking system which has been approved and ratified by the Department Board and described as follows:

PASS MARK	70 %
BORDER LINE	69 %
FAILURE	68 % or less

	OTOLOGY	RHINOLOGY	LARYNX / PHARYNX	PRIN. Of SURGERY -HN	WRITTEN EXAM.
FULL MARK	10	10	10	10	10
PASS	7	7	7	7	7
BORDER LINE	6.9	6.9	6.9	6.9	6.9
FAILURE	6.8	6.8	6.8	6.8	6.8

CLOSE MARKING SYSTEM
(GUIDELINES)

PASS

PASS	PASS	PASS	PASS	PASS	+ PASS
PASS	PASS	PASS	PASS	PASS	+ PASS

FOR DISCUSSION

PASS	PASS	BORDER LINE	BORDER LINE	PASS	+ PASS
PASS	PASS	PASS	PASS	FAILURE	+ PASS

Section 6 - Examination Result Finalization (Approval)

The computed result of the Candidates will be discussed by the Examination Committee itself and the KAUH Department's Board Members for its approval which will be based on the close marking system (guidelines) as stated above.

Once the result is approved, a letter will be sent to the Dean of the University for their information and approval. A copy as well will be sent to the Medical Education Centre for their information for the necessary preparation of the Candidates' certificate (Note: they will also wait for the Dean's approval prior to the preparation of the certificate)