

CURRICULUM VITAE

Dr. ABDUL QUADIR



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EDUCATION



ACADEMIC

GRADUATION

B.Sc. (Chemistry) with 54.3% from Lucknow University in 1994

PROFESSIONAL QUALIFICATIONS

Post Graduate Diploma in Human Resource Development (PGDHRD) one year with 71.6% from Lucknow University in 1995.

M.P.A. (Two Year) Master of Public Administration, Specialization in Personnel Management & Industrial relation with 66.6% from Lucknow University in 1997.

Ph.D. (Business Administration) Awarded on 27/05/2006

'Role Stress and Its Management Among Insurance Sector Professionals' from Department Of Business Administration, Faculty of Management Studies & Research, Aligarh Muslim University, Aligarh India.

SUMMER TRAINING / COURSES



P.G. Diploma in HRD

“Absenteeism Among The Workers of Hindalco Industries Ltd.” Renukoot.

M.P.A.

“Performance Appraisal System At Hi-Tech Carbon” Renukoot (A unit of Indian Rayon & Industries Ltd.)

TISS TRAINING

Winter program on Data analysis in Social Science at TATA INSTITUTE OF SOCIAL SCIENCE, Mumbai from 5-17 Nov. 2001 (*‘SPSS’, Anthropic, Atlas-8i and Excel.*)

STRESS MANAGEMENT COURSE

‘Stress Management and Conflict Resolution’ Course at National Institute of Rural Development, Rajindra Nagar, Hyderabad, India, From 14 Jan.-19 Jan 2002.

EXPERIENCE



Joined as Assistant Professor (HRM), College of Business Administration Al-Kharj, King Saud University, Kingdom of Saudi Arabia from 26th September, 2009 to till date.

Major Duties & Responsibilities: Head HRM Department E-Portal, Departmental Program Coordinator (Accreditation & Quality) and Teaching

Worked as Asst. Dean, International Institute for Learning in Management (IILM) Business School, Varanasi Campus from 08 Sep, 2008 to 20th July, 2009.

Worked as Sr. Lecturer (NBA Accredited MBA-Course) at Graphic Era University (Deemed to be University), Dehradun from 1st May 2007 to 22 August, 2008.

Worked as a Lecturer (MBA-Course) at Ishan Institute of Management and Technology, Greater Noida, for the session of 2006-07.




Worked with AICTE’s R&D Project in Deptt. Of Business Administration, Aligarh Muslim University, Aligarh India, For 2 Years as Research Analyst, from Dec 2K to Nov. 02.

Teaching Field

HRM, Training & Development, Organizational Behaviour and Concept of Management and some other HR specialized field viz International HRM, Performance Management System, HR Planning and Development and Business Law.

Other Administrative Assignments

Successfully Conducted 120 Students Final Viva of Passed out batch, Training and Placement Activities, Students Welfare etc Serving as Faculty Coordinator Dept’s Library, Member of Department’s Accrediation Committee & Head (e-portal) Department of HRM, College of Business Administration Al-Kharj, King Saud University, Kingdom of Saudi Arabia .

	<p>WORKING AREA</p> <p>Stress Management, HRIS, Performance Appraisal, Stress Audit, Organizational Role Stress, IR Related Issues, Conflict Management, Transactional Analysis and Rural Development.</p>	
<p>EXTRA CURRICULAR ACTIVITIES</p> 	<p>MEMBERSHIP</p> <p>All India Member- National Institute of Personnel Management - (N.I.P.M.) KOLKATA India. Membership No. 17792</p> <p>ATTENDED CONFERENCE</p> <p>XII Managerium at India Habitat Centre-New Delhi on March 21, 2006.</p> <p>Conference on Stress Management at Department of Business Administration, AMU, Aligarh on 25-26 Feb, 2006.</p> <p>National Seminar on Contemporary Trends in Management at ICFAI National College, Lucknow on 28 Jan., 2006</p> <p>NIPM Regional Conference, “HRM Vision 2000” at Hotel Taj Mahal, Lucknow on Dec 6-7, 1997</p>	
<p>PERSONAL DETAILS</p> 	<p>FATHER’S NAME - Mr. A. Sattar</p> <p>DATE OF BIRTH - 18/06/1973</p> <p>LANGUAGES KNOWN – English, Hindi, Urdu & Arabic (read only)</p> <p>HOBBIES AND INTERESTS – Horse Riding, Listening Hindi songs, Traveling</p>	
<p>ARTICLES</p> 	<p>Paper “<i>Organizational Role Stress Among Higher Education Sector Professionals</i>” Presented at National Conference on Stress Management-Department of Business Administration, AMU, Aligarh on 26th Feb., 2006.</p> <p>Paper “Non Life Insurance Industry-A Profile” Presented at Lucknow 25-26 Jan, 2006 & Accepted for Publication in ICFAI Insurance Journal.</p>	
<p>REFERENCES</p>	<p>Dr. Parvaiz Talib Reader</p> <p>Dept. of Business Administration Aligarh Muslim University Aligarh India PIN 202002</p> <p>E. Mail: parvaiztalib@rediffmail.com Phone: 0091-9412274252</p>	<p>Prof. Javaid Akhtar Dean & Chairman</p> <p>Faculty of Management Studies & Research, Dept. of Bus. Admn. AMU Aligarh India 202002</p> <p>E. Mail: dean@amufmsr.in Phone: 0091-9412333586 / 09837830575</p>

(Dr. Abdul Quadir)